

# Area Committee Budget Proposal

Please read the **Guide to Area Committee budgets** before you fill in this form

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Area Committee budgets**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

## Section 1: Budget Proposal

1. Title of proposal

2. Short description of proposal. Please include information on **who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information.

Saffron Community Food Project currently has 1 trained Food worker. As the NHS Dietetic service no longer has the capacity to provide Food workers or Cook and Eat Sessions this puts a lot of strain on one person.

Saffron Community Enterprises would therefore like to put on a course which will train more food workers, and hopefully expand not only the trained workers but also the provision in the area, as there are budgets available to put on Cook and Eat courses, which are currently not able to be used though lack of workers. This will also provide additional employment of residents as the newly trained workers are able to take on the running of courses.

This project will provide a **30hr training course in 'Becoming a Community Food Workers' to 10-15 people**. This will initially be open to the residents of Saffron Lane Estate, but will be widened across the area committee area if insufficient numbers are reached.

**The course will probably take place in the Summer term of 2007, and therefore should complete in July 07**, however timescales will depend on when we can get the dietetic service input as detailed below.

The course delivers both healthy eating and confidence building and

presentation skills for the delivery of community Cook and Eat Sessions. In order to provide the full qualification the group are required to be taught by a registered dietician for part of the course, this is therefore an additional cost to the project as the dietetics service are unable to provide this free of charge.

SCEL hope that if this is successful this is a programme which can be rolled out across the city, in partnership with the adult learning providers, as the food worker shortage is city wide.

3. Have you provided additional supporting information?  Tick if yes

4. What is the cost to the Area Committee?

5. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

| Item  | Cost<br>£ | Estimate or<br>actual cost? |
|---|-----------|-----------------------------|
| Tutor time  | 1500      | Estimate                    |
| Course Running costs (room hire, administration, materials, learner support eg childcare, transport, etc) | 1500      | Estimate                    |
| Dieticians time   | 1000      | Estimate                    |
|   |           |                             |
| <b>Total</b>  | 4000      |                             |

6. Have you tried to get funding from this project from anywhere else, either in the Council or from another organisation? If so, please give details

SCEL has approached the dietetics service to provide this course, and also the local adult learning providers. Neither can currently run the course within their existing budgets.

7. Who proposed the project? Please provide contact details.

|  |                               |
|--|-------------------------------|
| Name of contact person                 | Karen Pickering               |
| Your position in organisation or group | Company Secretary             |
| Name of organisation or group          | Saffron Community Enterprises |
| Address                                |                               |
| Phone number:                          | Email:                        |

**Section 2: Delivery agency (this could be an organisation or an individual)**

8. Who will deliver the project? Please provide contact details.

|  |                               |
|--|-------------------------------|
| Name of contact person                 | Karen Pickering               |
| Your position in organisation or group | Company Secretary             |
| Name of organisation or group          | Saffron Community Enterprises |
| Address                                |                               |
| Phone number:                          | Email:                        |

9. If your organisation is a community or voluntary organisation rather than a statutory organisation, such as the Council or the Police, have you got a written constitution?

Tick if yes

Please provide a copy  Office use

10. Declaration

I have read the *Guide to Area Committee Budgets* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the Council immediately if any of the information I have given on the form changes.

|           |                               |
|-----------|-------------------------------|
| Name      | Karen Pickering               |
| Signature |                               |
| Date      | 1 <sup>st</sup> February 2007 |